Master of Science in Nursing (MSN) Degree and Post Graduate Certificate with a Specialization in Family Nurse Practitioner or Adult-Gerontology Primary Care Nurse Practitioner Program

PRACTICUM PROPOSAL INSTRUCTIONS

Please read all instructions prior to completing and submitting practicum proposal form. This form must be electronically completed and submitted to the practicum preparation course.

The deadline for the initial proposal is 4 weeks prior to practicum course start date. Revisions will be accepted up to 2 weeks prior to the practicum course start date. Should the student not start in the indicated practicum session, all documents must be resubmitted and the proposal form must indicate the new intended practicum start date.

1. Acknowledge that you have read the MSN Degree and Post Graduate Certificate with a Specialization in Family Nurse Practitioner or Adult Gerontology Primary Care Nurse Practitioner Program PRACTICUM STUDENT/PRECEPTOR INFORMATION PACKET and the Practicum Proposal Instructions, AND grant permission for South University, Online Programs to verify, if requested, that a criminal background check and medical clearances have been obtained AND verify that you have reviewed course description, objectives, and available patient population with the preceptor by checking ‘YES.’
   a. The Focus population for each course is as follows:
      NSG6020 – prefer children through geriatric patients; adult only is acceptable
      NSG6320/NSG6420 – adult through geriatric patients
      NSG6330/NSG6430 – women patients only
      NSG6435 – newborn through adolescent patients
      NSG6340 – adolescent through geriatric patients; adult only is acceptable
      NSG6440 – prefer newborn/child through geriatric patients; adult only is acceptable

STUDENT

2. Enter student name as identified in Campus Common as well as Student ID #.
3. Enter the date the form is submitted. Enter the start date of clinical practicum course.

PRACTICUM COURSE

Indicate specific practicum course planned for identified term by placing an X on the line preceding the course code

PRACTICUM SITE

a) Graduates are prepared to seek employment in the primary care field. Primary care is care that is initiated and provided for in the community with a focus on routine preventative, ongoing, and urgent (not emergency) care. An acute care or hospital
setting is not appropriate and will NOT be approved. In areas with more competition, students may need to travel to more rural areas to secure practicum sites.

b) Students are NOT allowed to perform practicum rotations at their place of employment without specific discussion and approval.

c) MSN DEGREE AND POST GRADUATE CERTIFICATE with a specialization in Family Nurse Practitioner Program students are to complete NSG6020 (Advanced Health and Physical Assessment) and NSG6440 (Practicum IV: Family Health - Primary Care) in a primary care site that preferably sees children through geriatrics. Adult only sites are acceptable.

MSN DEGREE AND POST GRADUATE CERTIFICATE with a specialization in Adult-Gerontology Primary Care Nurse Practitioner Program students are to complete NSG6020 (Advanced Health and Physical Assessment) in a primary care site that sees children through geriatrics and 6340 (Practicum III: Adult Health - Primary Care) in a setting that provides the opportunity to see patients from adolescence through geriatrics. Adult only sites are acceptable.

d) Use of urgent care, solely walk-in clinics is limited to NSG6020 to provide sufficient opportunity for the student to learn management of chronic disease.

e) The clinical practice site must afford opportunity for the student to meet course objectives. Students are expected to review course descriptions in the South University Catalog for each upcoming practicum course before completing the Practicum Proposal Form. A brief review of the expectations for each clinical course is discussed below to help with practicum placement approval.

**NSG6020 – Advanced Health and Physical Assessment**

This is an advanced health and physical assessment course that covers assessment across the lifespan. Practicum sites for this class require a Primary Care site that will see pediatrics through geriatric populations. An adult only site is acceptable. This can include Family Practice offices and Primary Care clinics. (60 clinical hours)

**NSG6320– Practicum I: Adult Health – Adults and Gerontology (MSN DEGREE AND POST GRADUATE CERTIFICATE with a specialization in Adult - Gerontology Primary Care Nurse Practitioner Program)**

**NSG6420– Practicum I: Family Health - Adult and Gerontology (MSN DEGREE AND POST GRADUATE CERTIFICATE with a Specialization in Family Nurse Practitioner Degree Program)**

NSG6320 and NSG6420 are the practicum courses in which the student has the opportunity to learn adult health medical management. A primary care or internal medicine practice site which sees adult through geriatric patients is appropriate for this course. (180 clinical hours)
NSG6330 – Practicum II: Adult Health: Women’s Health (MSN DEGREE AND POST GRADUATE CERTIFICATE with a specialization in Adult - Gerontology Primary Care Nurse Practitioner Program)

NSG6430 – Practicum II: Family Health-Women’s Health (MSN DEGREE AND POST GRADUATE CERTIFICATE with a Specialization in Family Nurse Practitioner Program)

NSG6330 and NSG6430 are the practicum courses in which the student has the opportunity to learn the management of women’s health. An OB/GYN or gynecology only site would be appropriate. Some health departments, university health centers, and Primary Care sites see enough women’s health to obtain the required number of hours. (180 clinical hours)

NSG6435 – Practicum III: Family Health-Pediatrics (MSN with a specialization in Family Nurse Practitioner degree Program)

NSG6435 is the practicum in which the MSN DEGREE AND POST GRADUATE CERTIFICATE with a Specialization in Family Nurse Practitioner Program student has the opportunity to learn the management of children and adolescents in Primary Care. A pediatrician’s office may be utilized for this practicum. Primary Care/Family Practice clinics that see pediatric patients may potentially be utilized. (180 clinical hours)

NSG6340 – Practicum III: Adult Health-Primary Care (MSN DEGREE AND POST GRADUATE CERTIFICATE with a Specialization in Adult-Gerontology Primary Care Nurse Practitioner Program)

NSG6440 – Practicum IV: Family Health – Primary Care (MSN DEGREE AND POST GRADUATE CERTIFICATE with a Specialization in Family Nurse Practitioner Program)

NSG6340 and NSG6440 are the final practicum courses that integrate content from all previous practicum courses into the medical management for the family or adult/gerontology nurse practitioner role. The clinical site should be a Primary Care/Family Practice site. (180 clinical hours)

4. Enter the full business name of the practicum site where the student intends to complete practicum hours. If there is a parent site and several satellite sites, identify the specific site where the preceptor is employed and where the student will complete practicum hours. Include the complete name, rather than an abbreviated name or initials (Women’s Health Associates of Southern Nevada rather than WHASN).

5. Enter the specific address of the practicum site. Provide suite or office number if needed as well as city, state, and zip code.

6. Enter the telephone number which will directly connect to the practicum site. Include specific extension if needed.

7. Enter the parent organization such as healthcare or university system. Enter not applicable (N/A) as appropriate (private practice setting).
8. Determine whether the proposed site is within 25 miles of any of the following South University on-ground campus locations: Savannah, Georgia; Tampa, Florida; Royal Palm Beach, Florida; Montgomery, Alabama; Novi, Michigan; Round Rock, Texas; High Point, North Carolina; Warrensville Heights, Ohio; Glen Allen, Virginia; Virginia Beach, Virginia; or Columbia, South Carolina and indicate ‘YES’ if within 25 miles.

9. Identify that student resides in the same state as the proposed practicum site and is licensed to practice within that state by checking ‘Yes’. If the proposed practicum site is in a state other than where the student resides, check ‘No’ and submit a copy of licensure for the practicum site state with your documents.

10. Review the Affiliation Agreement list in the document sharing section of the practicum preparation course to determine if there is a current Affiliation Agreement on file between the practicum site and South University, Online Programs. Note that the Affiliation Agreement may be between the parent organization and South University, Online Programs. If there is an Affiliation Agreement on file, check ‘Yes’. If ‘No’, identify and enter the administrator or owner who is in a position to sign the Affiliation Agreement between the practicum site and South University, Online Programs. Note that this is typically NOT the preceptor unless it is a private practice setting. The office or practice manager may be able to assist in identifying the individual with the authority to sign the agreement. Enter contact information (Email and telephone number) for this individual.

**PRECEPTOR**

a) Identify potential preceptors through professional contacts and colleagues, as well as personal providers, or providers of family or friends. Students are encouraged to secure preceptors for future courses as early as possible, and are encouraged to maintain regular contact with these preceptors prior to the start of the clinical practicum course.

b) A single preceptor must be identified for each practicum course to maximize student learning and accountability.

c) A preceptor should not be anyone with whom you have a strictly personal relationship (not a family or intended family member such as a fiancé’).

d) To comply with accreditation and governing guidelines, an identified preceptor may precept no more than two South University, Online Programs students per course session.

e) A clinical preceptor may be a nurse practitioner, MD, or DO. A Certified Nurse Midwife possessing at least a master’s degree may be identified as a preceptor for NSG6330/NSG6430. A Physician Assistant (PA) may NOT serve as a clinical preceptor.

f) All nurse preceptors must have a minimum of a master’s degree in nursing.
g) All nurse practitioners must have national certification through American Nurses Credentialing Center (ANCC) or American Academy of Nurse Practitioners (AANP).

h) MSN DEGREE AND POST GRADUATE CERTIFICATE with a Specialization in Family Nurse Practitioner Program students and MSN DEGREE AND POST GRADUATE CERTIFICATE with a specialization in Adult-Gerontology Primary Care Nurse Practitioner Program students must have a nurse practitioner preceptor for more than half of their clinical practicum hours.

i) All preceptors must have current licensure. Verify licensure on the state nursing or medical board website. Any discipline noted on the license will be reviewed by the Assistant Clinical Director. Note that discipline may be significant or recent enough to determine that this preceptor may not be used at this time or at all.

j) All preceptors must have a minimum of one year of experience prior to the start of the practicum course.

k) Request current curriculum vitae (CV)/resume’ from preceptor to submit with MSN Practicum Proposal Form. CV/resume’ must identify current employment as the same practicum site identified in #6 of the MSN Practicum Proposal Form.

11. Enter the name of the preceptor as listed on their nursing or medical license.
12. Verify and enter the email address of the preceptor.
13. Check preceptor credentials as appropriate. MSN DEGREE AND POST GRADUATE CERTIFICATE with a specialization in Family Nurse Practitioner Program students must have family nurse practitioner or physician preceptors for NSG6020 and NSG6440.
14. Enter the state in which the preceptor is licensed. Enter the nursing or medical license number.

Submit 1) Practicum Proposal Form and 2) Preceptor CV as directed for each practicum course.

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